



**Delegation Meeting Minutes**  
**December 7, 2015 at 7:00 pm**

Chair Frank Tilton called the Belknap County Delegation meeting to order at 6:00 pm on the above date at 64 Court Street, Laconia, NH. Representative Vadney recited the pledge of allegiance. The Chair asked the Clerk to call the roll.

In Attendance: Representatives Dumais, Fields, Flanders, Fraser, Gallagher, Howard, Hurt, Luther, Russell, Spanos, Tilton and Vadney.

Absent: Representative Aldrich, Comtois, Fisher, Lebreche, Sylvia and Varney.

**Minutes 10/27/15:** M/Fields, S/Luther to approve the minutes of 10/27/15. Unanimous. **Motion passed.**

**Minutes 11/2/15:** M/Fields, S/Russell to approve the minutes of 11/2/15. Unanimous. **Motion passed.**

**Open Public Hearing:** Rep. Tilton opened the public hearing at 7:05 pm. Commissioner DeVoy introduced County Administrator Debra Shackett, Commissioner Taylor, Commissioner Burchell, Superintendent Keith Gray, Facilities Manager Dustin Muzzey, Sheriff Craig Wiggin, Restorative Services Director Brian Loanes and Administrative Assistant Jamie Ellsworth. Commissioner DeVoy stated that the budget being presented is a zero based budget. He stated that grants were added not knowing what will be received for money. Commissioner DeVoy reviewed a slide show. Commissioner DeVoy stated that the County Attorney is looking to add a fulltime attorney effective 7/1/16 and the Department of Corrections is looking to hire two corrections officers. He stated they have switched insurance to save money. There has been \$5,000.00 added to Restorative Justice for Recovery Court. Commissioner DeVoy stated they have also added funding for CASA of NH. Rep. Tilton asked if there are any general questions from the Delegation Members. Rep. Gallagher asked why there was a difference in the Commissioners Nursing Home projected revenue and the Interim Nursing Home Administrators projection. Commissioner DeVoy stated they believe their number is conservative because they don't know what the state or feds will cut. Rep. Tilton stated they would look at revenue first. There was no more questions in regards to the revenue. Rep. Tilton asked if there were any questions for the expenditures. Rep. Gallagher asked why there was a 21% increase in IT. County Administrator Shackett stated it is to update the infrastructure. Rep. Tilton stated committees will be assigned to departments for review. He stated there would also be committees for outside agencies. Rep. Gallagher asked if it would be possible to get a break out of interest for debt services. Commissioner DeVoy stated it would be possible. Rep. Tilton

stated the general fund numbers are skewed due to the jail. He stated a break out was needed for debt services in the nursing home. Rep. Gallagher asked about the increase in workmen's compensation. Commissioner DeVoy stated our rates went up 15%. Rep. Hurt asked why the rates went up. Commissioner DeVoy stated they reviewed the history and we pay in less than our claims paid out. He stated the last three years have been very high. Rep. Gallagher complimented the Commissioners for bringing a zero based budget and stated it is a good starting point. Barbara Howard asked about the lifts in the nursing home and asked if there is proper training. Commissioner DeVoy stated he would ask the consultant. County Administrator Shackett stated there is an orientation process and constant training for staff. Mrs. Howard asked about the large increase in travel for the nursing home. Commissioner DeVoy stated it is for patients that need special transportation for appointments. **The public meeting was closed by Rep. Tilton at 7:38pm.** Rep. Hurt asked Commissioner Burchell about the addition of CASA of NH. Commissioner DeVoy stated they need the money to get advocates for children. Commissioner Burchell stated they serve 130+ families and it is all volunteers. He stated it benefits the County. Rep. Howard asked about the water usage in the laundry department. Commissioner DeVoy stated with LRGH using the laundry it probably drove up the cost. County Administrator Shackett stated there is a long standing agreement with LRGH that we help each other out should our laundry facilities fail. Rep. Tilton stated they are only allowed a percentage of the overall budget in contingency. He stated grants should be focused in departments. Commissioner Burchell stated they discussed putting money in contingency for the roof repair. Rep. Tilton asked if there was any money in capital improvements. Facilities Manager Muzzey stated there is a page separate for capital improvements. Commissioner DeVoy stated the roof was redone 10 years ago and the shingles are curling. He suggested fixing in sections or adding the cost to the jail bond. Rep. Tilton stated the last board gave a separate sheet for capital improvements and that it should be updated. Rep. Gallagher stated he is mystified with the difference between the consultant's revenue and the Commissioners. Commissioner DeVoy state what the consultant predicted is what we received this year for revenue. Rep. Gallagher stated we want to make sure we are not underfunding revenues. Commissioner Burchell stated the Nursing Home revenue estimates are reasonable. He stated we don't know when Medicaid Managed Care is going to go into effect. Rep. Tilton stated there will be sub-committee meetings with departments starting in January and would like the budget process completed in a reasonable timeframe.

**Adjourn:** M/Luther, S/Frasers to adjourn at 8:08 pm. Unanimous vote. **Motion passed.**

Respectfully submitted,



Brian Gallagher, Clerk of the Delegation